



## Quality Work Instruction

VAFB-0001-0009

Approved: **Jerried Brown**

Date: **01 Sep 2010**

Title: 576<sup>th</sup> Launch Support Services, Environmental Management Services

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### Environmental Management Services (EMS)

#### PWS Paragraph 1.8

**1.8. Single POC for squadron personnel and the 30 CES/CEA, Environmental Flight for identifying and resolving environmental compliance issues. Compliance with paragraph 1.13 and Appendix G, *Vandenberg Environmental Compliance Requirements Document*, is mandatory**

#### PWS Performance Objective paragraph 1.8. – 1.8.19.

**Single POC for squadron personnel and the 30 CES/CEA, Environmental Flight for identifying/resolving environmental compliance issues.**

#### PWS Performance Threshold pertaining PWS paragraph 1.8. – 1.8.19.

**Compliance with paragraph 1.13 and Appendix G, *Vandenberg Environmental Compliance Requirements Document*, is mandatory**

#### PWS PARAGRAPH STATEMENT:

Governing Directives:

**1.8.1. Provide guidance on environmental policy and procedures in accordance with all federal, state, local, AF and base environmental regulations/plans. Advise personnel on pertinent/new environmental directives.**

Local VAFB Directives located through 30 CES/CEA <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPageId=s6925EC133D9A0FB5E044080020E329A9>)

Equipment Required:

Computer and printer

Supplies Required:

Paper, notepad, ink, pen, and pencils

Work Performance To Meet Contract Requirements:

Access policy and procedures through the World Wide Web (WWW):

Local policy and procedures are referenced using 30 CES/CEA's web page; <https://www.my.af.mil>



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### Detailed Procedures:

Each protocol will have their own web page with info pages and external links for referencing.

Air:

<https://www.my.af.mil/AIR>

Aboveground Storage Tanks:

[https://www.my.af.mil/AST\\_UST](https://www.my.af.mil/AST_UST)

Asbestos and Lead:

[https://www.my.af.mil/Asbestos\\_Lead](https://www.my.af.mil/Asbestos_Lead)

Cultural Resources:

<https://www.my.af.mil/Cultural>

Hazardous Materials:

<https://www.my.af.mil/HazMat>

Hazardous Waste:

<https://www.my.af.mil/HazWaste>

Natural Resources:

<https://www.my.af.mil/Natural>

Planning (Environmental):

<https://www.my.af.mil/Planning>

Pollution Prevention:

<https://www.my.af.mil/P2>

Restoration (IRP):

<https://www.my.af.mil/IRP>

Solid Waste:

[https://www.my.af.mil/Solid\\_Waste](https://www.my.af.mil/Solid_Waste)

Water Quality:

<https://www.my.af.mil/Water>

Advise 576<sup>th</sup> and 798<sup>th</sup> personnel on new procedures directed by 30 CES/CEA (if applicable) through e-mail, newsletter postings, and shop visits



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### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet  
Contract Requirements:

Detailed Procedures:

**1.8.2. Attend periodic VAFB environmental meetings/training (i.e. Environmental Working Group, 30 CES/CEA ESOH COUNCIL, 30 CES/CEA training classes, etc.)**

Local VAFB Directives located through 30 CES/CEA  
<https://www.my.af.mil/Pubs>

Computer, printer, and vehicle

Paper, notepad, ink, pens and pencils

Receive information on meetings through e-mail and  
update web listings.

- Contact 30 CES/CEA (606-0190) for addition of names and E-mail addresses for meeting notification.
- Access 30 CES/CEA meeting information postings on the 30 CES/CEA web pages.
- Take notes on important information pertaining to squadron personnel and squadron mission critical items.
- Update squadron personnel through web page update and E-mail notification

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

**1.8.3. Conduct inspections to determine compliance with existing and pending regulations. Accompany inspection officials during environmental compliance inspections/audits.**

Federal, state, county, local, AF, and base regulations

Computer, printer, vehicle, and telephone

Environmental Checklist, paper, notepad, pen, ink



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Work Performance To Meet Contract Requirements:

Detailed Procedures:

Conduct inspections to determine compliance with existing and pending regulations (Internal Inspection).

- At time of inspection refer to and use 576 FLTS and 798MUMG Environmental Checklist 10-107.
- Environmental Management will inspect all 576<sup>th</sup> and 798<sup>th</sup> shops
- Print a copy to use on each inspection and fill out fields accordingly.
- At the conclusion of each inspection, note all discrepancies and forward them to the Launch Support Services (LSS) Contract Manager along with corrective actions to be taken and a follow-up review inspection date.

Accompany inspection officials during environmental compliance inspections and audits

Inspections for squadron maintenance work centers includes:

- Internal ESOHCAMP
- External ESOHCAMP
- 30 CES/CEA
- Santa Barbara County Air Pollution Control District (SBCAPCD)
- Certified Unified Program Agency (CUPA)
- VAFB Fire Dept

At the conclusion of each inspection note all discrepancies and forward them to the Launch Support Services (LSS) Contract Manager along with corrective actions to be taken and a follow-up review inspection date.

- For official inspection agency inspection documentation; note discrepancies on an SBAR/Quality Control Inspection Report



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### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet  
Contract Requirements:

Detailed Procedures:

### **1.8.4. Provide support for special government programs (i.e. Staff Assistance Visits, Space and Missile Competition, etc.).**

Federal, state, county, local, AF, and base regulations

Computer, printer, and telephone

Pen, ink, and paper

Outside agencies, inspection teams, maintenance teams, research teams, etc. will require support from EMS regarding;

- Hazardous material/waste management for additional process and procedures
- Current facility status and disposition

Coordinate through 576FLTS and 798MUMG Scheduling concerning outside visiting program environmental requirements.

Requirements can include:

- Hazardous Material Management
- Hazardous Waste Management
- Air Emission Inventory and Reporting
- Lead Based Paint
- Polychlorinated Byphinals (PCB)
- Asbestos
- Material Safety Data Sheets

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

### **1.8.5. Maintain, prepare and update all applicable squadron environmental Operating Instructions and self-inspection checklists.**

576 FLTS and 798MUMG Operating Instructions (O.I.) 10-107, 30 SWI 32-702, and AFI 32-7040, Permit to Operate 8630, 30 SW Plan 32-7086

Computer, printer, and telephone

Paper, pencil, ink, and pen



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Work Performance To Meet Contract Requirements:

Detailed Procedures:

Current 576 FLTS and 798MUMG OIs 10-107 is available on Squadron Documents on 576<sup>th</sup> Intranet

Any new pertinent Environmental Management policies and procedures are to be published using coordination process directed by 576 FLTS/CCI and 798MUMG/CC.

Verify new policy and procedure through 30 CES/CEA and coordinate change to OIs 10-107 using AF Form 673

Reference current OIs content on an annual basis for accuracy

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet Contract Requirements:

Detailed Procedures:

### **1.8.6. Manage squadron hazardous communication (HAZCOM) programs.**

AFI 90-801\_30SWSUP\_1 and 576 FLTS and 798MUMG OIs 10-107

Computer, printer, telephone, access to vehicle

Paper, ink, pen

Inspect all maintenance work centers using 576 FLTS and 798MUMG Checklists 10-107 and verify HAZCOM requirements are being met IAW AFI 90-821 30SWSUP1.

At the conclusion of each inspection, note all discrepancies and forward them to the Launch Support Services (LSS) Contract Manager along with corrective actions to be taken and a follow-up review inspection date.

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

### **1.8.7. Manage squadron pollution prevention programs.**

AFSPCI 21-114, AFI 32-7080

Computer and vehicle

Computer, pen, ink, and paper



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Work Performance To Meet Contract Requirements:

Detailed Procedures:

Access policy and procedures for pollution prevention programs using AFI 32-7080, AFI 32-7042, 30 SWI 32-7042, and 576 FLTS and 798MUMG OIs 10-107

576<sup>th</sup> and 798 MUMG pollution prevention programs will use the blue recycling bins and will consist of:

- paper
- cardboard
- newspaper and magazines
- plastic
- non hazardous metal
- glass
- wood

Environmental Management duties for the squadron's pollution prevention consist of:

- Work center recycling activities (Inspecting each squadron work center for compliance of blue recycling bin use)
- Hazardous Waste Minimization. Use Fedlog for research on suitable substitutes and environmentally favorable materials.
- 

**PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

**1.8.9. Manage base air emission reporting programs (Santa Barbara Air Pollution Control District "Permit to Operate," Internal Combustion Engine State Portable Registration, Rules, etc.**

576 FLTS and 798MUMG (if applicable) Operating Instructions (O.I.) 10-107, 30 SWI 32-702, and AFI 32-7040, Permit to Operate 8630, 30 SW Plan 32-7086

Computer and telephone

Paper, pencil, ink, and pen



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Work Performance To Meet Contract Requirements:

Detailed Procedures:

Refer to 30 SWI 32-702 Environmental Management Air Emissions Inventories and AFI 32-7040 Air Quality Compliance

For 576 Internal Combustion Engines(ICE):

Squadron ICE owners/operators are as follows;

- LSS Contract Corrosion Control Services
- TMGF (FMS)
- TMGM (MMT)
- TMGH (MHT)

Each section will submit to Environmental Management Services the operating hours and refueling amounts for each ICE, on a monthly basis, on an ICE/Fuel Service Log

File each operating hours and refueling amounts in Environmental Management Services Air Emissions (Current Year) folder located in the Environmental Management Services office.

For Permit to Operate (PTO) #8630:

Current copies of PTO 8630 are displayed on each paint booth at bldg 1800 and one copy is filed with EMS. If additional information is required regarding PTO 8630 contact 30 CES/CEA/ Air Quality Manager

Paint booth techs will notate date, type of coating, and amount used for items under PTO requirements using 576 FLTS Local Form.

On current data call sheet supplied by 30 CES/CEA Air Quality Program Manager Air data is submitted to 30 CES/CEA Air Quality in January of each year or when requested.





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### **PWS PARAGRAPH STATEMENT:**

**1.8.10. Manage squadron hazardous waste program and operate primary (bldg 6607) collection accumulation point (CAP). 576 FLTS and 798MUMG members will have after-hours access to the CAP to facilitate drop-off of hazardous waste.**

Governing Directives:

30 SW Plan 32-7043-A and 576 FLTS and 798MUMG OIs 10-107

Equipment Required:

Truck, drum grab and drum truck, forklift, lockers, waste containers, sharpie, waste labels, personal protective equipment, spill equipment, etc.

Supplies Required:

Hazardous waste that is generated in each maintenance work center will be transported by squadron personnel to the CAP at Bldg 6607.

Work Performance To Meet Contract Requirements:

Each work center will transport hazardous waste in approved containers IAW 576 FLTS and 798MUMG OIs 10-107 and 30 SW Plan 32-7043-A.

Detailed Procedures:

Extra containers are located in the 6607 CAP.  
Reused containers have a white "empty" label affixed with the date emptied and contents written on the bottom of the label. These containers will only be reused for the same contents written on the label.  
Bldg. 6607 CAP book and reference guide located in Environmental office.  
Don appropriate Personal Protective Equipment (PPE) when performing tasks inside CAP area.



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CAP Equipment includes:

- Protective apron
- Face shield
- Gloves
- Tool box
- pH meter/paper
- Empty containers
- Labels
- Clean rags
- Absorbent material
- Pump
- Tie downs

All waste must be containerized in a "UN" approved container.

The following information is entered on the hazardous waste marker:



Drum ID Number-Mark a complete container ID number in the upper right hand corner of the margin on the marker. A container number for the CAP will always begin with "M.A." and then the date continuing with number in which it was received.



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(Sample)

"MA041402-1" or "MA041402-2"

Name: "Vandenberg AFB"

Address: "6607"

Phone: "(805) 606-9061"

City: "Vandenberg AFB"

State: "Ca"

ZIP: "93437"

EPA ID No.: "CA9570025149" (this will always stay this number no matter what kind of waste is managed)

Manifest Document No: *Leave blank*

EPA Waste No.: *Fill in the assigned U.S. EPA waste code number using 40 CFR 261. (The assigned U.S. EPA waste code number can also be found on a "Hazardous Waste Profile Sheet" located on the CAP white locker wall*

CA Waste No.: *Fill in the assigned California waste code number (The assigned California waste code number can also be found on a "Hazardous Waste Profile Sheet" located on the CAP white locker wall*

Accumulation Start Date: *Fill in the date that the first contents were placed in the container.*

Contents Composition: *Fill in the technical chemical names of the active ingredients that make up the waste. Do not use trade names, product names, or generic descriptions.*

Physical State: *Check the appropriate block. If a gas or an aerosol, check solid.*

Hazardous Properties: *Check the appropriate blocks indicating the particular hazards of the waste. For multiple hazards, check all the blocks that apply.*



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DOT Proper Shipping Name: *Fill in the proper shipping name of the hazardous material as shown in column (2) 49 CFR 172.101, Hazardous Material Table, and the UN or NA number in column (4).*

VAFB Profile Number : *Mark the correct profile number as authorized by the assigned*

Each waste stream will have separate criteria for the hazardous waste marker. This information can be found on the "Hazardous Waste Label Guide" which is a cheat sheet created for easy reference for this information that is filled out on the hazardous waste marker (located on the white locker wall)

DOT hazard class placard labels for Bldg 6607 CAP waste consolidation (if applicable):

Use the "Hazardous Waste Label Guide" sheet for classification

Reference the Waste Consolidation sheets for guidance on which storage locker inside the Bldg. 6607 CAP containers are stored in.

All containers stored inside the respective storage locker will have their "Hazardous Waste Label" and "D.O.T. class" labels facing frontward when the storage locker is opened for easy inspection criteria.

After Hours Drop Off: Squadron personnel have access to waste drop-off after 4:15pm. Reference 576 FLTS and 798MUMG OIs 10-107 for squadron procedures.

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

### **1.8.11. Provide guidance on Material Safety Data Sheet (MSDS) program.**

AFI 90-821\_30 SWSUP\_ 1 and 576 FLTS and 798MUMG OIs 10-107

Computer and printer

Paper, pen, printer ink



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Work Performance To Meet Contract Requirements:

Detailed Procedures:

Access policy and procedures for MSDS programs using AFI 90-821\_30SWSUP\_I, 576 FLT5 and 798MUMG OIs 10-107

MSDSs must match material used and stored and best found on web via manufacturer web links.

An MSDS provides information on the manufacture, physical properties, hazards, and chemical composition of the product used.

On the MSDS you will find the following information;

- Manufacturer name, address, and phone number.
- Material Identification.
- Ingredients that make up the material.
- Chemical and physical properties.
- Fire and explosion characteristics of the material.
- Reactivity data of the material.
- Health hazards, protective measures, and first aid associated with the material.
- Precautions for safe handling of the material.
- Regulatory information.

MSDS's are kept with all hazardous material that are used in the work environment or workshop and can be researched using the internet.

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet Contract Requirements:

### **1.8.12. Manage Hazardous Material Business Plans and Disclaimers.**

30 SW Plan 32-7086

Computer, printer, photo copier

Paper, pen, printer ink

The fire department will maintain current information regarding the location of hazardous materials, which may affect fire-fighting operations or endanger personnel when exposed to the material.



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### Detailed Procedures:

This information is kept on the VAFB Fire Department computer Aided Dispatch System in the Fire Communication Center.

Much of this information is collected through processing of business plans and explosive licenses. Significant changes to a business plan must be reported promptly to the VAFB Fire Department

It is vital to the safety of emergency responders and the base populace that all agencies fully comply with the requirements outlined in 30 SW 32-7086.

Organizations in operational control of facilities housing hazardous materials will inform the fire department when a hazard develops (call 911).

The Santa Maria, CA branch of Tetra Tech, Inc (739-2600) is VAFB's point of contact for writing and changing current facility business plans and hazardous material disclaimers through 30 CES/CEF followed by review and inspection.

### PWS PARAGRAPH STATEMENT:

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet Contract Requirements:

**1.8.13. Support, advise and inform squadron personnel on chemical spill clean-up procedures and reporting releases to the 30 CES/CEA office.**

30 SW Plan 32-7043-A and 576 FLTS OI 10-107

Computer and telephone

Pen, ink, and paper

#### Reference

- 30 SW Plan 32-7086,
- 30 SW Plan 32-7043-A,
- 30SW Plan 32-4002-B/C
- HAZMAT Emergency Response Plan
- 576 FLTS and 798MUMG OIs 10-107



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### Detailed Procedures:

All work centers are directed through the 576 FLTS and 798MUMG Operating Instructions 10-107 to comply with 30 Space Wing Plan 32-7043A, when procedures for chemical spills are required.

Environmental Management Services will be contacted by the reporting work center for coordination of spill information to CEV. The coordination of the spill information will start with the completion of a "CAER" form, which has to be filled out in conjunction with the reporting work center, and then reported to 30 CES/CEA.

Once the "CAER" form is completed by Environmental Management Services and the reporting work center a copy of the original will be maintained in the Environmental Management Services office and the original will be forwarded to a 30 CES/CEA. Contact 30 CES/CEA Hazardous Waste Manager.

Retain all submitted "CAER" forms.

### PWS PARAGRAPH STATEMENT:

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet Contract Requirements:

**1.8.14. Manage the solid waste disposal program for any landfill debris or solid waste diversions of products that can be recycled or reused.**

AFI 32-7042, 30SW Plan 32-7042, 576 FLTS and 798MUMG OIs 10-107

Computer, printer, and telephone

Pen, ink, and paper

Use Environmental Management checklist 10-107 to determine if 576 FLTS and 798MUMG shops are effectively managing waste streams.



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Detailed Procedures:	<p>Provide guidance to 576 FLTS/798MUMG/LSS Contract Personnel on disposal procedures for non-hazardous solid waste that qualifies for VAFB landfill disposal.</p> <p>Items that are categorized as reuse or diversion can be disposed of through DRMO</p> <p>Contact 30 CES/CEA Solid Waste Manager for guidance.</p>
<p><b>PWS PARAGRAPH STATEMENT:</b></p> <p>Governing Directives:</p> <p>Equipment Required:</p> <p>Supplies Required:</p> <p>Work Performance To Meet Contract Requirements:</p> <p>Detailed Procedures:</p>	<p><b>1.8.15. Manage the squadron lead based paint management program.</b></p> <p>30 SW Plan 32-1002, 576 FLTS and 798MUMG OIs 10-107</p> <p>Computer and printer</p> <p>Pen, ink, and paper</p> <p>Use Environmental Management checklist 10-107 to determine if 576 FLTS and 798MUMG facility managers are effectively corresponding lead based paint issues with 30 CE and/or 576 FLTS and 798MUMG Facility Program Manager</p> <p>Provide guidance to 576 FLTS/798MUMG/LSS Contract Corrosion Control Personnel on lead waste management and disposal procedures</p> <p>Contact 30 MDOS/SGOAB for guidance on suspect lead paint.</p> <p>Contact 30 CES/CEA Lead Paint Manager for guidance</p>
<p><b>PWS PARAGRAPH STATEMENT:</b></p> <p>Governing Directives:</p> <p>Equipment Required:</p> <p>Supplies Required:</p>	<p><b>1.8.16. Manage the squadron asbestos abatement management program.</b></p> <p>30 SW Plan 32-7043-A, 30 SW Plan 32-1052-A, 30 SW Plan 32-1052-B, 576 FLTS and 798MUMG OIs 10-107</p> <p>Computer and printer</p> <p>Pen, ink, and paper</p>





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Work Performance To Meet Contract Requirements:

Use Environmental Management checklist 10-107 to determine if 576 FLTS and 798MUMG facility managers are effectively corresponding asbestos issues with 30 CE and /or 576 FLTS/798MUMG Facility Program Manager

Detailed Procedures:

Provide guidance to 576 FLTS/798MUMG/LSS Contract Refurbishment Personnel on asbestos management and disposal procedures.

Contact 30 MDOS/SGOAB for guidance on suspect asbestos.

Contact 30 CES/CEA Asbestos Manager for guidance

### **PWS PARAGRAPH STATEMENT:**

#### **1.8.17. Manage squadron water quality, storm water releases, and industrial wastewater programs.**

Governing Directives:

30 SW Plan 32-1067, 30 SW Plan 32-7041-A, 30 SW Plan 32-7041-B, 30 SW Plan 32-7041-C, 576 FLTS and 798MUMG OIs 10-107

Equipment Required:

Computer, Printer, Telephone, and Fax Machine

Supplies Required:

Pen, ink, and Paper

Work Performance To Meet Contract Requirements:

Storm water release applies to potable, storm water, or groundwater to grade (the ground), but not to waters of the US or base sewer system and does not apply to discharges that are already covered by a permit, construction activities, atypical operations, unanticipated events, and spills.



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### Detailed Procedures:

There's three types of discharges;

- Type A; Emergency eyewash and shower, Fire suppression system testing, Potable water flushing.
- Type B; Storm water with little potential for contamination.
- Type C; Storm water with high potential for contamination, Ground water infiltration with potential for contamination (Proof-loading pits and launch tubes).

There's three types of locations where water will be discharged;

- Type 1; Well-vegetated areas.
- Type 2; Drainage Channels, Culverts, and Storm Drains.
- Type 3; Non-vegetated Areas, Sheet-flow through concrete or asphalt areas, and Soil that has high potential for erosion.

Procedures for storm water release;

- Submit a 30 CES/CEA "Discharge To Grade Characterization Form" to 30 CES/CEA Water Quality
- A current revision of the "Discharge To Grade Characterization Form" can be obtained through the water quality department at 30 CES/CEA

Managing squadron industrial wastewater programs will include:

- Water infiltration (either groundwater or rainwater) that collects and accumulates within industrial maintenance areas and will have to be disposed of as a hazardous waste.



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History has shown that areas that have had industrial wastewater accumulation are;

- LF04, LF05, LF09, LF10, and LF26
- Missile Alert Facilities (MAF)'s (COMM pits and floor of capsule
- Proof Load Pit areas at Bldg 6603
- Bldg 1546's Bay 5 pit

Written history and documentation on these areas can be found in the Environmental Management Office.

All current policies and procedures for managing industrial wastewater are managed through 30 CES/CEA/ Water Quality

Before filling out a "Request for Processing Non-Hazardous Wastewaters at the Vandenberg AFB Industrial Wastewater Treatment Plant." Form, personnel must be familiar with:

- How their wastewater was generated
- The hazards associated with chemicals used in the process [chemical properties and their associated hazards are found in Material Safety Data Sheets (MSDSs). A comprehensive MSDS list should be available at the generating facility]

576<sup>th</sup> and 798MUMG Shop code is 706HZ

One copy will be submitted to 30CES/CEA Water Quality and the other copy will be retained by Environmental Management.

When submitting to the 30CES/CEA Water Quality, attach the most current analytical results to the request form.



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Call 30CES/CEA Water Quality to schedule submittal request.

For Industrial Wastewater that is determined to be Non-Hazardous after analytical results are concluded a non hazardous waste label must be attached to the front of the container

When an analysis comes back;

- The VAFB CAP Administrator will notify us that there is an analysis ready.
- Ensure all Analytical Methods Requested were completed.
- If any waste stream was generated at Minuteman III silos (Sump Water/Blast Solid), the waste has already been characterized and received a VAFB hazardous waste profile and Grant.
- Process the waste IAW 30 SW Plan 32-7043-A.

### **PWS PARAGRAPH STATEMENT:**

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet Contract Requirements:

Detailed Procedures:

**1.8.18. Interpret, define, provide guidance and support to squadron Above Ground Storage Tank (AST) programs including updating the VAFB AST Inventory database of squadron ASTs added, modified, or removed from VAFB.**

30 SW Plan 32-4002-C, 30 SW Plan 32-7086, 576 FLTS OI 10-107

Computer, printer, fax machine, telephone

Pen, ink, and paper

Currently 576 FLTS and 798MUMG does not own or use an above ground storage tank.

If required, contact 30 CES/CEA Above Ground Storage Tank Manager for updated requirements and procedures.



## Quality Work Instruction

VAFB-0001-0009

Approved: **Jerried Brown**

Date: **01 Sep 2010**

Title: 576<sup>th</sup> Launch Support Services, Environmental Management Services

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### PWS PARAGRAPH STATEMENT:

Governing Directives:

Equipment Required:

Supplies Required:

Work Performance To Meet  
Contract Requirements:

Detailed Procedures:

**1.8.19. Manage the squadron natural resources and cultural resources programs or avoid impacts to these resources or maintain compliance with natural or cultural requirements.**

AFI 32-7065, 30 SWI 32-701, 576 FLTS and 798MUMG OI 10-107

Computer, Printer

Paper, pen, printer ink

Coordinate with 576 FLTS and 798MUMG Facility Program Manager, 576 FLTS and 798MUMG Facility Managers and 30 CES/CEA to complete and execute any or all AF Form 332 (Base Civil Engineer Work Request) and/or AF Form 813 (Request for Environmental Impact Process) with regards to pending facility projects.

All AF Form 332's or AF Form 813's must be completed, signed, and approved before facility projects can start or continue.

Contact 30 CES/CEA Environmental Planning Staff for guidance.

### Preparation, Review, and Approval Officials

Prepared By:

Reviewed By:

William T. Curtis  
Quality/Safety/Scheduling (QSS) Manager

Jerried R. Brown, Jr.  
LSS Program Manager



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